

# SITE RISK ASSESSMENT

Address	The Hive, Rougham Road, Bradfield St. George, Bury St Edmunds, Suffolk, IP30 OAZ	Grid Ref What 3 Words	TL914604 voices.currently.delight
Nearest Defibrillator:	Rougham Post Office Stores, 22 Kingshall St, Rougham, IP30 9LE 01359 270201	Nearest Hospital:	West Suffolk Hospital, Bury St Edmunds Address: Hardwick Lane, Hardwick Lane , Bury St. Edmunds, Suffolk, IP33 2QZ Telephone: 01284 713000
Emergency Contact Info:	999 or 112 Urgent, life-threatening emergency – police, ambulance, fire department, coastguard. NHS – 111 Police – 101	Hive Contact Info:	Steph Holland: 07917 136524 Claire Unwin: 07846 337650

Area of site	Present	Risks	L	S	RR	Control Measures	PCRR
Boundary	<ul style="list-style-type: none"> <li>Entrance to site (east edge) - gate access to minor road.</li> <li>Farm field and ditch (north edge)</li> <li>Horse Farm Lane (west edge) limited access over fence to the byway with residential properties and dog walkers.</li> <li>horse field (south edge)</li> <li>graveyard (east and south edge)</li> </ul>	<ul style="list-style-type: none"> <li>injury by vehicle</li> <li>injury by farm machinery</li> <li>slips and trips</li> <li>access by members of the public and potential trespassers</li> <li>injury by animals</li> </ul>	2	2	4	Clearly mark boundaries. Place fences and hedging where possible to prevent members of the public entering the site and participants leaving the site. Brief all participants where the boundaries are. Children must be supervised at all times. Follow safeguarding policies and procedures.	2
Tree Layer (tree types)	<ul style="list-style-type: none"> <li>oak</li> <li>willow</li> <li>hornbeam</li> <li>birch</li> <li>hazel</li> <li>hawthorn</li> <li>rowan</li> <li>crabapple</li> <li>elder</li> <li>walnut</li> <li>blackthorn</li> <li>yew</li> <li>dogrose</li> <li>field maple</li> <li>beech</li> <li>horse chestnut</li> </ul>	<ul style="list-style-type: none"> <li>falling branches</li> <li>eye injury from sticks and twigs</li> <li>fall from tree (climbing)</li> <li>illness from ingestion (yew)</li> <li>injury from thorns (blackthorn, hawthorn, dog rose)</li> <li>insect or animal bite or sting</li> </ul>	2	2	4	Educate participants about Tree ID and toxic trees. First aid kit and qualified first aider on site. Children to be supervised at all times. Tree climbing can only take place according to our health and safety policies and procedures and up to a height of 5m only. Regular site checks and annual woodland check to take place and if necessary woodland management to take place.	2

Area of site	Present	Risks	L	S	RR	Control Measures	PCRR
Shrub Layer (types of lower branches & small trees/large shrubs)	<ul style="list-style-type: none"> <li>fruit trees (apple/pear/peach/apricot/damson/cherry)</li> <li>brambles</li> <li>thistles</li> <li>Tutsan (hypericum androsaemum)</li> <li>Teasel</li> </ul>	<ul style="list-style-type: none"> <li>wasp/bee stings near fruit trees</li> <li>scratches and cuts from brambles, thistles and teasels</li> <li>tutsan berries are toxic and should not be ingested</li> </ul>	2	2	4	Plant identification for participants. First aid kit and qualified first aider on site. Children to be supervised at all times. If necessary, toxic plants to be removed or relocated away from main areas.	2
Field Layer (clearings, ground cover, ferns, animal habitats, mosses, fungi, leaf mould etc)	<ul style="list-style-type: none"> <li>ragwort</li> <li>thistles</li> <li>nettles</li> <li>brambles</li> <li>solomon's seal</li> <li>bee hive</li> <li>moss</li> <li>fungi</li> <li>mulch</li> <li>compost</li> <li>hare/rabbit burrows</li> <li>stinking iris</li> </ul>	<ul style="list-style-type: none"> <li>scratches and cuts from thistles/brambles</li> <li>stings from nettles</li> <li>irritation from ragwort and cinnabar moth caterpillars living on it</li> <li>stings from bees</li> <li>inhalation of spores from fungi/mould</li> <li>slips and trips on uneven ground</li> <li>stinking iris berries are toxic if ingested</li> </ul>	2	2	4	Manage paths to remove nettles, brambles etc from high traffic areas. Plant/insect identification for insects that sting/irritate skin. First aid kit on site and first aider present. Children to be supervised at all times. Health and safety policies and procedures to be followed. If necessary, toxic plants to be removed or relocated away from main areas.	2
Ponds, streams, ditches, buildings, public access, overhead cables	<ul style="list-style-type: none"> <li>wildlife pond</li> <li>ditch along east boundary</li> <li>public access via main gate or by trespassing over west fence</li> <li>log cabin classrooms</li> <li>composting toilets</li> <li>pergola</li> <li>tire swing</li> <li>mud kitchen</li> <li>rope bridges/hammocks</li> <li>fire pit area</li> <li>polytunnels</li> </ul>	<ul style="list-style-type: none"> <li>slips and trips</li> <li>drowning (see pond RA)</li> <li>public/loose dogs accessing site</li> <li>injury from other participants swinging</li> <li>injury from doors/windows being opened unexpectedly</li> <li>burns/injury from fires (see fire RA)</li> <li>wasp/hornet nests in sheds/composting toilets</li> </ul>	2	3	6	Clear boundaries and warning signs by pond and ditch. Fencing/hedges around site boundary. Hooks for doors and windows. Children to be supervised at all times. First aid kit on site and first aider present. Health and safety policies and procedures to be followed. Warning sign by fire pit area and access to water. Regularly check for signs of wasp/hornet nests.	3

### Key to Risk Rating

Likelihood	Severity	Risk Rating
1 - very unlikely 2 - possible 3 - very likely	1 - minor scratches and grazes 2 - serious grazes, minor breaks 3 - major breaks, head injury, death	1-2 - minimal 3-5 - acceptable 6-9 - unacceptable

Date assessment completed: 7th April 2024

Assessment Completed by: Steph Holland

Date review due: 7th April 2025